

St. Mary & St. Barbara Parishes

Extraordinary Ministers of Communion

- **Mass Preparation:** The person listed **first** on the schedule (for S. B. - the person listed under **Host**) please arrive 20 minutes prior to mass.
 - Go to the sacristy and prepare the vessels and gifts for Mass.
 - Place tabernacle key in tabernacle and check the count in the ciborium.
 - Count out hosts appropriate for to each Mass:
 - 4 p.m. Mass – 175
 - 6 p.m. Mass – 115
 - 8 a.m. Mass – 150
 - 10 a.m. Mass – 200
 - Place bread & wine on gift table at the front of church.
 - Place sacred vessels on the credence table.
1. Please sit near the front of church, preferably on the side aisles so that you may have easy access to the sanctuary. EMC's will **come towards the altar during the Lamb of God** and remain standing in front of the pews until the priest has received the precious Body and Blood of Christ. At this time enter the sanctuary by bowing to the altar and then forming a semi-circle behind Fr. Tim. After you receive communion, Fr. Tim will give the Body of Christ to the person directly behind him and the Blood of Christ to those at the ends of the semi-circle. You may then proceed to your stations. (At. St. Barbara's, communion is first distributed to the choir.)
 2. Following the distribution of Holy Communion all EMC's **will meet the priest at the altar where the priest and/or deacon will purify the vessels. You may return to your seat after placing your cup or paten on the altar. As an EMC you CAN consume the remaining blood of Christ.**
 3. **Following the conclusion of Mass, the EMC's will take the offertory collection, place its content in the taper resistant bags, and initial them. Please leave it there for Fr. Tim to take.**
 4. Please take the Chalice, communion Cups and Ciboria in to the Sacristy to be washed. **Since they have already been purified, all water used in the cleaning process can go down the regular sink.** The sacred vessels are to be completely dried and placed back in to the cupboards and made ready for the next Mass.
 5. "Eucharistic Minister" will now on be referred to as Extraordinary Minister of the Communion (EMC's); the Ordinary Ministers of Communion are: Bishops, Priests and Deacons. When there are sufficient ordinary ministers, EMC's should not expect to serve.
 6. It is very important that EMC's always come to Mass prepared to serve if needed. Appropriate attire is expected of those who are commissioned for the purpose. Please, set a good example in terms of attire for all our parishioners at all times when attending Mass.